



## LOAN

### For individuals

- Valid identity card, passport or driver's license issued by the Prefecture
- Tax Code Card or Health Card
- Certificate of Residence

#### ***Individuals unmarried:***

- Certificate of free / widowhood (plain paper)

#### ***Married (even if separated or in the legal regime of community of property):***

- Extract summary of the marriage (on plain paper) issued by the municipality in which the marriage was contracted
- Copy of the act of separation of property
- A copy of the underlying asset

#### ***Separated and divorced:***

- Judgment / Decree of separation or divorce

#### ***Intervention of Attorney:***

- Prosecution in original or certified copy issued by the notary who keeps the original in his collection

#### ***Representation of unable individuals:***

- Judicial Authorization

#### ***Non-EU citizens:***

- Residence permit or residence card

### For institutions and companies

- ID card of the legal representative
- Tax Code and VAT
- Charter
- Certificate Chamber (Register Enterprises)
- Current statute or last deed containing the updated social pacts

#### ***For institutions with Administrative Board:***

- Book Reports to produce extract of the resolution authorizing the operation

#### ***Intervention of Attorney:***

- Prosecution in original or certified copy issued by the notary who keeps the original in his collection
- Documents of property to be mortgaged

#### ***Title of Purchase:***

- Deed or judgment

#### ***If the purchase was made for succession:***

- Declaration of succession
  - Publication of a will
  - Acceptance of inheritance
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**SIMONA BENEDETTO**  
STUDIO NOTARILE

***If it involves a plot produce:***

- Certificate and cadastral plan with borders

***If there is previous mortgage to be cleared:***

- Letter of approval by the Bank